



**Minutes**

**Date:** Monday, 4 February 2019  
**Time:** 3:30 pm  
**Venue:** Teleconferencing

**Present:** Greg Anderson, Joe Yip, Michael Pankhurst, Chris McMahon, Kathy Mountjoy, Ryan Paul, Stella Milsom, Susannah O’Sullivan, Stephen Bunn

**Apologies:** Richard Carrol

**Approve Minutes of previous meeting:** Yes

**Matters arising from Minutes dated 12 October 2018:**

*Action items*

- Greg to collate a brief biographic sketch from each applicant for the new NZSE management committee and organise online voting/endorsement (done, Dec 2018).
- Greg to re-draft wording for new Emerging Endocrinologist award (see revised wording below – needs a final check at March meeting *Action*):

The (XXNameXX) Emerging Endocrinologist Award recognises ~~research and/or clinical excellence~~ by an active member of the NZSE early in their career.

**Eligibility:**

Society members who are within ~~6~~ years of having obtained a higher degree or diploma (i.e. PhD, MD, FRACP) and who are currently financial (the applicant must have been a financial member of NZSE for the past 12 months) ~~are eligible to apply. The award will be made based on the applicant’s submitted statement of research and/or clinical achievements and career plans, curriculum vitae, and publications (with consideration given to career stage).~~

**Regulations:**

- The value of the award supported by XXX is ~~\$1000~~ and will be accompanied by a certificate of recognition.
- The deadline for applications is ~~1 May. No award will be made if none of the applications are deemed of sufficient merit.~~
- Applications should be addressed to the NZSE Secretary (contact@nzse.science.org.nz) and should include a ~~statement of research and/or clinical achievements and career plans (200-300 words), and a curriculum vitae.~~
- ~~The recipient of the award will be asked to give a featured oral presentation at the annual biomedical science (MedSci) meeting or the biennial Clinical Meeting, and the award formally presented at the conference dinner.~~

**Incoming Correspondence:**

- 29 November 2018: Student/international conference travel funding request (Bradley Jamieson) (see Appendix 2; including conference abstract)

**Deleted:** is presented at the annual biomedical science (MedSci) meeting and at the biennial Clinical Meeting to

**Deleted:** the best oral (original research or clinical case study) presentation

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**Deleted:** \$500

**Deleted:** the same as that for abstracts to the annual biomedical or biennial clinical meetings

**Deleted:** In years where both meetings occur, two awards may be awarded.

**Deleted:** copy of the submitted abstract and a brief letter of support from a supporting financial full member of the Society (this should include a comment about the applicants role in the work being presented)

**Deleted:** <#>The work presented must have been performed predominantly in New Zealand<#>  
<#>The winner will usually be announced

**Deleted:** ¶  
Changes required:¶  
•→Eligibility: Change from 4 to 6 years of having higher degree or diploma. Should come up with a criteria to prove this or just base on honesty of applicants. If they are required to submit a CV (see below), this problem is solved.¶  
•→Amount of award: from NZ\$500 to NZ\$1000¶

We agreed to fund the travel application for \$500. It was noted that the NZSE offers two types of travel award: an international travel award where preference is given to members of at least 2 years standing and a student travel award that is primarily intended to fund travel to our local MedSci or clinical NZSE meetings. This application didn't quite fit either of these categories, but since we had funds left over from last year agreed to make the award and to expressly encourage Bradley's ongoing involvement in the society.

**Outgoing Correspondence:**

- 19 December 2018: email to members calling to vote on the NZSE Management Committee for the 2019-2020 term.

**Items:**

1. 2018 clinical meeting update – the main focus was on very rare case presentations. It was noted that some more presentations on management of common cases would have been nice.
2. Puberty symposium for 2019 MedSci meeting – Auckland Professors Paul Hofman and Alistair Gunn (who would bring a clinical puberty disorders/management focus) were suggested for this, in addition to Drs Victor Navarro (USA) and Caroline Decourt (Otago/France). All speakers subsequently confirmed their availability, and we are now awaiting acceptance of the symposium suggestion by MedSci.
3. Nancy Sirett nomination for 2019 MedSci meeting (Mark Vickers; nominated by Kathy Mountjoy). The nomination was received, but it was noted that other nominations should be sought from the NZSE membership as well. *Action – Greg to email members about this.*
4. New Management Committee voting outcome from Dec 2018; next steps... There were 29 responses to the voting form.

**Successful candidates for President:** Ryan Paul

**Successful candidates for Secretary and Treasurer:** Kate Lee (secretary) and Erik Wibowo (treasurer).

Note that we have been in contact with someone who does paid secretariat work for the Diabetes society who is willing to do the same for our society for perhaps one day per month, so the above roles might diminish.

**Successful candidates for Clinical Representatives and Basic Science Representatives:**

Greg Anderson (basic); Stephen Bunn (basic); Richard Carroll (clinical); Jenny Juengel (basic); Kate Lee (basic); Stella Milsom (clinical); Michael Pankhurst (basic); Ryan Paul (clinical); Erik Wibowo (basic).

It was agreed that these members would form a suitable committee, although the slight imbalance of basic science:clinical members was noted. The position of president-elect should be considered after 1 year, so that the next president can gain experience prior to taking office.

**Treasurer's Report:**

Account balances: (updates were not available at the time of the meeting due to short notice).

Term Deposit 1: (Matured on 21<sup>st</sup> Dec)  
Term deposit 2: (Matures on 2<sup>nd</sup> Apr)  
Term Deposit 3: (Matures on 9<sup>th</sup> Jul)

Transactions since last meeting:

**New Member applications: 0**

**Full members: 20**

**Postdoctoral members: 2**

**Student members: 5**

**Website says “Active membership: none”:** 51 (\*\* see explanation below)

**Life Members: 10**

**Other Business:** \*\* Greg reported members for whom existing NZSE memberships were migrated into the Prefer website had not been prompted to renew, because of the way their membership expiry date was entered. This has since been corrected; for 38 members the membership expiry date was reset to 6 March to trigger a renewal prompt on this day.

**Meeting closed:** 4:30pm

**Next Meeting:** TBA