



## Minutes

**Date:** 13th of June 2016  
**Time:** 12 pm  
**Venue:** Teleconferencing

**Present:** Greg Anderson, Joe Yip, Michael Pankhurst, Stephen Bunn, Chris Charles, Chris McMahon, Kathy Mountjoy, Susannah O’Sullivan, Stella Milsom, Richard Carroll

**Apologies:** Ryan Paul

**Approve Minutes of previous meeting:** Approved

**Matters arising from Minutes dated 02<sup>nd</sup> May 2016:** None

### **Incoming Correspondence:**

1. **16 May 2016** Meg Price, Subcommittee Secretary/ Medical Directorate of PHARMAC requesting NZSE to endorse Assoc. Prof Andrew Grey, Endocrinologist, as a potential candidate for Endocrinology Subcommittee of PHARMAC Pharmacology and Therapeutics Advisory Committee (PTAC).
2. **26 May 2016** Dr Andrew Cleland, Chief Executive of RSNZ seeking suggestion for experts who can contribute to a new expert advice project entitled “Gene editing” (see letter appended). It was suggested that Christine Couldry from LIC may be a suitable candidate. **ACTION** – Greg to put Christine’s name forward.

### **Outgoing Correspondence:**

1. **16 May 2016** Welcoming new members of NZSE – Miss Alana Gould, Dr Belinda Schouten, Miss Amber Tait, Miss Jade York and Dr Rowena Howard.
2. **26 May 2016** Responded to Meg Price (PHARMAC) to endorse Assoc. Prof Andrew Grey, Endocrinologist, as a potential candidate for Endocrinology Subcommittee of PHARMAC Pharmacology and Therapeutics Advisory Committee (PTAC).

### **Items:**

1. Formation a Federation of Experimental Biologists: there have been discussions with other scientific societies regarding the formation of this federation. This will provide an advocacy in future constituent assemblies. No further discussion has occurred since the initial meeting, and there are no concrete plans yet.
2. 2016 NZSE budget (see appended) was discussed as stated below. Otherwise no other matters arose from the budget:

- Judging from the 2014 financial report, it seems possible that every second year (including 2016), there could be a higher profit made due to the increased sponsorships for Clinical Meeting. It was suggested in the meeting that this profit could be used for:
    - Student travel awards to attend MedSci
    - Nurse travel awards to attend the Clinical Meeting. It was noted that nurses are also able to obtain funding from Continuing Medical Education (CME) funding from their respective hospital.
    - It was noted that this is not a guaranteed income stream that could be budgeted on in advance.
  - The amount of \$2000 for Ibbertson Clinical Endocrinology Award should be added into the budget. **ACTION** – Mike to amend this.
  - The fate of the interest from the term deposit accounts was discussed:
    - The interest from the \$40k term deposit will be transferred to the day-to-day account once matured.
    - The interest from the other 2 accounts will be deposited back into the respective term deposit account.
3. MedSci and Clinical Meeting updates:
- A candidate for the Nancy Sirett lecture has not been identified. Will call for nomination in an outgoing email attention to all NZSE members. Preferred candidates are those who had contributed to NZSE. Nomination is opened to Clinical members too.
  - The possibility of a combined clinical/biomedical event, e.g. a lunch on Sunday 28<sup>th</sup> of August will be determined by the expression of interest from members attending the meeting/s. The call for this EOI will be included in the outgoing email attention to all members stated above. **ACTION** – Greg to email NZSE members regarding Nancy Sirett proposals and interest in a combined clinical/biomedical event.
  - The date for Best Student Presentation Award will be Tuesday the 30<sup>th</sup> of August 2016.
  - Final budget for Clinical Meeting is required.
  - Ibbertson Award selected nominee is Dr John Delahunt.
4. The use of available travel funding: encourage members to apply for the funding for NZSE annual conference or international endocrinology related conferences.
5. Future enquiries regarding endocrinology medical advice will be declined.
6. NZSE website: Amend the title Student Travel Awards to “Student/ Trainee Travel Awards” in order to attract trainee clinical applicants.
- It was noted that clinical trainees usually have institutional funding available to them to attend the Clinical Meeting. Also the requirement to be a presenter at the conference limits the award to the biomedical (MedSci) meeting. Therefore, no change was made to the website.

**Treasurer's Report:**

Account balances:

Current account: 18,853.93

Term deposit 1: 40,000.00

Term deposit 2: 11,932.06

Term deposit 3: 20,860.44

Transactions since last meeting:

Nil

**New Member applications: 5 (all accepted)**

18 May 2016: Mr Shaun Stowe, Research student (nominated by A/P Greg Anderson) University of Otago. Research interest: Brain/ Pituitary, metabolic and reproductive endocrinology.

23 May 2016: Mr Mohinder Kaplish, Research student (nominated by Prof David Grattan) University of Otago. Research interest: Brain/ Pituitary, metabolic and reproductive endocrinology.

23 May 2016: Dr Craig Jefferies, Clinical Practice, Greenlane Clinical Centre University of Auckland, member of FRACP, Research interest: Brain/ Pituitary, Bone and Growth endocrinology.

24 May 2016: Mr Makhdoom Sarwar, Research student (nominated by Professor John Evans) , Christchurch Hospital, University of Otago, Research interest: General endocrinology

27 May 2016: Mr Mauro Silva, Research student (nominated by Dr Joe Yip), University of Otago. Research interest: Brain/ Pituitary and reproductive endocrinology.

**Full members:** 46 paid, 38 "expired"

**Student members:** 7 paid, 28 "expired"

**Life Members:** 5

**Other Business:** No

**Meeting closed:** 12.49pm

**Next Meeting:** 25 July 2016

## Appendix

Instructions for joining the meeting by teleconference:

Dial one of the numbers below and type the conference number: **24749** followed by # at the prompt.

Toll Free (free for you...costs NZSE 18c/min)	0800 896 206
Auckland (costs NZSE 9.5c/min)	09-951 8378
Christchurch (costs NZSE 9.5c/min)	03-288 0084
Wellington (costs NZSE 9.5c/min)	04-831 9424

From Dr Andrew Cleland (Chief Executive of RSNZ):

Dear Constituent Organisation Officer

I am writing to you in your role as an officer of a Constituent Organisation of the Royal Society of New Zealand to seek your suggestions for experts who can contribute to a new expert advice project the Society is undertaking.

We are about to launch a project to create a short fact sheet aimed at members of the public on “Gene editing” that will seek to raise understanding of gene editing technologies and how they are currently being used, for example in medicine, agriculture, the environment, and in research. This will also be a precursor to a wider project looking at the implications of the technologies for New Zealand.

As before, we are seeking suggestions of experts who would be able to provide guidance to the staff member who will do the drafting, or by participating in the peer review. We already had identified some experts we will involve e.g. our fellows with experience of the technologies. If you think there are other organisations we should contact please let us know.

This is not a formal nomination process, rather the gathering of helpful ideas to ensure New Zealand’s best expertise is brought to bear. If you have suggestions, please contact Dr Marc Rands ([marc.rands@royalsociety.org.nz](mailto:marc.rands@royalsociety.org.nz)) directly with some information on your suggestion. Please be careful not to build expectations of anyone you suggest – we typically get far more suggestions than is practicable to include on a working group.

Can you get back to Marc by 3 June please.

Yours sincerely

Andrew

<b>NZSE Budget 2016</b>					
<b><u>Income:</u></b>					
Membership					
41 x Full Members @ \$70	2870.00				
7 x Student Members @ \$40	280.00				
Interest on Term Deposit (3.5% on \$40,000)	1400				
Interest on Term Deposit (3.5% on \$11,932.06)	417.62				
Interest on Term Deposit (3.5% on \$20,639.57)	722				
MediRay Sponsorship of Student Prize	500.00				
<b>TOTAL INCOME EXPECTED</b>	<b>6190.01</b>				
<b><u>Expenditure:</u></b>					
Royal Society of NZ Membership	575.00				
ISE Membership (\$US 3 per member)	143.12				
Commerce commission (annual financial return)	51.11				
Bank Fees	60.00				
PayPal Fees	120.00				
Best Student Presentation Prize	500.00				
International Travel Awards	2000.00				
Medsci/QRW student travel assistance awards	1000.00				
Endocrine Nurses Travel Award	500.00				
Sundries (certificates, frames)	60.00				
Greymouse communications teleconferencing	206.00				
Webpage (Sizzlesites)					
Monthly charge (@\$5/month)	60.00				
Domain name/yr	40.83				
Website development	660.00				
<b>TOTAL EXPENDITURE EXPECTED</b>	<b>5976.06</b>				
<b>NET PROFIT/LOSS</b>	<b>213.95</b>				
<b>Notes:</b>					
1	On Jan 1st 2015 our balance was \$19,565.24				
2	The term deposits are used to underwrite the Clinical Endocrinology Conferences and earn interest that can be used in future years for travel awards.				
3	The costs of travel, accomodation and registration for the Nancy Sirett speaker award have been sponsored by the Medical Sciences Congress since 2011 (usually one night accomodation at Rydges, free Registration and \$200 towards airfare).				
4	MediRay sponsorship (\$500) for the best student award is negotiated on a yearly basis and has been secured for 2016.				
5	The 40,000 term deposit account remains static because matured interest is transferred directly into the Business account				
6	Interest on the ~ \$11,900 and ~20,700 term deposits are being accrued in the term investment.				