



Minutes

Date: 21st May 2015
Time: 12.10-13.00 p.m.
Venue: Animal Physiology Meeting Room, AgResearch, Ruakura

Present: Dr Chris McMahon, Dr Frank Jeanplong. The regional representatives were invited using a teleconference facility: Dr Kathy Mountjoy (Auckland), Dr Greg Anderson (Dunedin), and Dr Marianne Elston (Waikato).

Apologies: Dr John Wilson (Wellington), Dr Rita Lee, Dr Christine Couldrey, Dr Ryan Paul, Dr Chris Pemberton (Christchurch), Dr Owais Chaudhri (Palmerston North)

Approve Minutes of previous meeting: Chris McMahon moved to accept as a true record of the meeting, Greg Anderson seconded.

Matters arising from Minutes dated 2nd April 2015: None

Incoming Correspondence:

1. Voting in RSNZ Council Elections. RSNZ was setting up Council elections for the Vice President (Biological and Life Sciences), and two Councilors positions. If your Constituent Organization wishes to vote in the elections, then the organization needs to be financially paid up. Since Constituent Organizations were allocated votes (from 1 to 10) on their membership numbers, RSNZ should be notified about the current membership of NZSE by 11 April 2015. (7-4-15) Chris McMahon will contact the RSNZ and vote on behalf of the members of NZSE.
2. A new website of the QRW 2015 (<http://www.qmb.org.nz/>) has now been launched. (7-4-15)
3. An invoice of Sizzle Sites was received for the work done over the 2014 - 2015 membership year of NZSE (\$300). (4-5-15) Chris McMahon proposed to accept and pay for this invoice. All other Committee members agreed.
4. Call for nominations for RSNZ Medals and Awards 2015-REMINDER. A web portal has been set up to receive new nominations for Medals and Awards offered by the Royal Society of New Zealand this year. We are now calling for nominations. The medals and awards on offer this year are listed at <http://www.royalsociety.org.nz/programmes/awards/2015-medals-and-awards/> Please email the Academy (academy@royalsociety.org.nz) if you wish to submit a new

nomination and you will be provided with a URL to access the web portal. The closing date is 30 June 2015. (5-5-15)

5. ESA-SRB 2015: Program and Speaker Highlights are available and registration is open (<http://www.esa-srb.org.au/program/>). (6-5-15)
6. MedSci 2015 Registration and abstract submission now open! Early bird registration closes on 17 July and is \$395 (\$240 for students), with a \$20 rebate for NZSE, PSNZ and SESNZ members. Deadline for abstract submission is 10 July. <http://www.queenstownresearchweek.org/registration> (19-5-15)

Outgoing Correspondence:

1. Chris McMahon sent out an email to Committee members to test a trial election with Committee members as voters using the Simply Voting website. (2-4-15)
2. Chris McMahon reported the results of a trial election to Committee members using the Simply Voting website. He found that the online voting site was easy to use and produced the expected information. (13-4-15)

Items:

1. Online voting for positions of the next NZSE Management Committee. Chris McMahon will send out an email to all NZSE members on the changes of Constitution before the AGM at MedSci 2015 late August. If changes of the Constitution are supported by members, online voting will be organized using the Simply Voting website. Nominations for different roles of the new Management Committee will be included in the online voting to reduce costs. Move to accept (CM), seconded (KM).
2. Queenstown Research Week/MedSci 2015 update. Frank Jeanplong will send regular all member updates on registration, important dates and abstract submission.
3. Plans for the next Clinical Endocrinology meeting in 2016. Chris McMahon commented that this meeting is to coincide with the Queenstown Research Week 2016. Ryan Paul, John Wilson and Marianne Elston will lease with the clinical members to decide the exact dates, venue and accommodation in due course.

Treasurer's Report:

Current bank balance: \$16,390.92

PayPal account balance: \$1,108.92

Term deposit #1 \$40,000.00

Term deposit #2 \$11,475.57

Term deposit #3 \$20,000.00

Find account balances since our last meeting (2 April 2015) in the Appendix.

A third term deposit account of \$20,000.00 was set up on 4th April 2015.

Sizzle Sites invoice (\$300.00) was received on the maintenance charges for the NZSE website. (11-5-15) Chris McMahon moved to accept, Kathy Mountjoy seconded.

New Member applications: Olivia K. Egan, student member (Greg Anderson's lab, Otago) (2-4-15); David A.M. Timajo, student member (Greg Anderson's lab, Otago) (2-4-15), Papillon E. Gustafson, student member (Dave Grattan's lab, Otago). Move to accept (CM), seconded (FJ).

Full members: 41

Student members: 3

Life Members: 5

Other Business: None

Meeting closed: 12.45 p.m.

Next Meeting: 2 July 2015

Appendix - Account statements (from 1 April 2015 to 13 May 2015)

Home - Accounts Overview

Current and Savings Accounts ¹

Account Information	Available Funds	Account Balance	Quick Links
Business Current Account 06-0577-0096721-00	\$16,390.92	\$16,390.92	> Transactions

Term Deposits

Account Information	Account Balance	Quick Links
Term Deposit 70232913-1004 12 months at 4.50% p.a. <div style="float: right; border: 1px solid #ccc; padding: 2px; font-size: 0.8em;"> Matures on 21 Dec 2015 </div>	\$40,000.00	> View Details
Term Deposit 70232913-1005 180 days at 4.10% p.a. <div style="float: right; border: 1px solid #ccc; padding: 2px; font-size: 0.8em;"> Matures on 13 Jul 2015 </div>	\$11,475.57	> View Details
Term Deposit 70232913-1006 12 months at 4.20% p.a. <div style="float: right; border: 1px solid #ccc; padding: 2px; font-size: 0.8em;"> Matures on 04 Apr 2016 </div>	\$20,000.00	> View Details

Transactions
Account details
Statements

Search Your Transactions
View or export your transactions

From

To

Transactions Between: 01/04/2015 and 13/05/2015

Date	Type	Details	Deposits	Withdrawals	Balance
02 Apr 2015	Transfer to Term Deposit			\$20,000.00	\$16,390.92
Totals for period					
				Deposits:	\$0.00
				Withdrawals:	\$20,000.00
				Difference:	-\$20,000.00

PayPal balance: **\$1,108.92 NZD**

[Currency converter](#)

Available balance in NZD (primary): \$1,108.92 NZD

Total balance (all currencies, available and pending) converted to NZD: \$1,108.92 NZD [Hide](#)

Currency	Total
NZD (Primary)	\$1,108.92 NZD
USD	\$0.00 USD