



Minutes

Date: 20th August 2015
Time: 12.10-13.00 p.m.
Venue: Animal Physiology Meeting Room, AgResearch, Ruakura

Present: Dr Chris McMahon, Dr Frank Jeanplong and Dr Ryan Paul. The regional representatives were invited using a teleconference facility: Dr Kathy Mountjoy (Auckland), Dr Greg Anderson (Dunedin) and Dr Owais Chaudhri (Palmerston North).

Apologies: Dr Chris Pemberton (Christchurch), Dr John Wilson (Wellington), Dr Marianne Elston (Waikato), Dr Rita Lee, Dr Christine Couldrey

Approve Minutes of previous meeting: moved to accept as an accurate record of the meeting (CM), seconded (RP)

Matters arising from Minutes dated 2nd July 2015: None

Incoming Correspondence:

1. The Programme Organizing Committee of the International Congress of Endocrinology and the Chinese Society of Endocrinology are seeking ideas of NZSE members for topics and speakers for the scientific sessions at ICE/CSE Congress 2016. Submit suggestions via the ICE/CSE 2016 website: <http://www.ice-cse2016.org/en/page.asp?hid=&pageid=75.html> or by using the attached form and sending to ice-cse@comtecmed.com. The deadline for receipt of your suggestions is 31 July, 2015.
2. RSNZ Alert Newsletter 868 was received and passed on to all NZSE members. (13-7-15)
3. Student Travel Award application of Olivia Egan and David Timajo was received (21-7-15)
4. Colin Brown requested the endorsement of his symposium proposal entitled "Blood pressure regulation by vasopressin neurons" to ICE/CSE 2016 by NZSE. The deadline for programme proposals is 31 July 2015. (24-7-15) After the notification of all Committee members, Chris McMahon, Frank Jeanplong and Greg Anderson were in favor and endorsed his proposal. Colin Brown submitted his proposal to the conference organizers.
5. A list of abstracts of student presentations and others for MedSci 2015 was received Greg Anderson by all Committee members. (28-7-15) Chris McMahon, Frank Jeanplong, Greg Anderson and Kathy Mountjoy found these abstracts acceptable for presentation. It was

suggested that the five student presenter would give their presentation at the NZSE student session. Two abstract was submitted to the Endocrine Cancers Symposium. There are another two abstract affiliated with NZSE, but their placement has not been decided. An abstract of Feixuan Wang, 3rd year undergraduate student at Victoria University, was conditionally accepted because his NZSE membership application has not been approved by the Executive Committee.

6. A letter of request was received from RACP to the president of NZSE regarding the appointment of an Endocrinology and Clinical Pathology representative to the College Council of RACP. The RACP asks for the assistance and support of NZSE to find the appropriate candidate for this role in the College Council. The deadline for the appointment is 25 August 2015. (29-7-15)
7. The College Council of RACP sent an invitation to the President of NZSE to participate in an Endocrinology teleconference at 4pm on Wednesday 12 August 2015. Chris McMahon attended this teleconference and on behalf of NZSE endorsed the nomination of Dr. Paul Glendenning as an Endocrinology representative at RACP. It was the preferred option over a rotating representative of each participating society. Dr. Paul Glendenning asked for input and a contact person from each society on endocrine matters.
8. An ISE update on the upcoming international conferences and deadlines was received (14-8-15):

- AFES 2015 – Early bird registration until 31 August 2015! <http://www.afes2015.com/index.php/registration>
- Call for ISE Executive Committee nominations – September 2015
- WDC 2015 – Vancouver, 30 Nov-4 December 2015 <http://www.idf.org/worlddiabetescongress>
- AFES 2015 – Kuala Lumpur, 10-13 December 2015 <http://www.afes2015.com>
- ENDO 2016 – Boston, 1-4 April 2016 <https://www.endocrine.org/endo-2016>
- ECE 2016 – Munich, 28-31 May 2016 <http://www.ece2016.org>
- ICE/CSE 2016 – Beijing, 31 Aug-4 Sep 2016 <http://www.ice-cse2016.org>
- ICE/SEMDSA 2018 – Cape Town, 1-4 December 2018

9. The following email was received regarding the election of a RACP Council Endocrinology Representative (14-8-15):

Hello everyone,

As discussed at the teleconference on Wednesday the proposed course of action is:

1. A combined representative rather than a rotating representative, this combined representative would be chosen by all societies.
2. For this instance a nominee has been provided by ANZBMS, the societies can either endorse that nominee (Paul Glendenning, CV attached) or provide an additional nominee.
3. If another nominee is provided there will be a vote by each society to select the representative. If no other nominations are received and a majority of societies endorse Paul Glendenning he will become the Endocrinology and Clinical Pathology Representative.

At the teleconference there was a request for further information on the role of the Council. A webpage has been set up giving some further information: <http://ourcollege.org.au/about/council/> - there is also a page of FAQs on this site that may be helpful.

The topics to be discussed at the first meeting are yet to be confirmed but some of the options put forward are:

- Workforce
- MBS Review
- The role and function of Regional Committees
- Board / Governance Reform

Please respond indicating whether you endorse the appointment of Paul Glendenning as the Endocrinology and Clinical Pathology Representative or whether you have an additional nomination for the position.

Regards,

Kate Glennon

Assistant Company Secretary | Governance

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10. For the re-consideration of a NZSE membership application of Dr Mohammad Israq Zafar the following letter was received on 14 August 2015:

Dear Dr Frank Jeanplong,

Thanks for seeking explanation for why I applied for NZSE membership. I am young budding researcher with experience of 3 years and I am able to deal and conduct both basic and clinical researches in the field of endocrinology. I am fortunate to interact with many well renowned & established researchers in Asia, especially in China. Recently my application for membership in ESE and ESA had been approved. The idea behind having membership in different societies is to have maximum interaction with renowned and well established researchers in this field. I want to be part of the workshops, conferences and symposiums, which will certainly help me to learn and enhance my experience with new and different researches. Beyond this I don't have any further explanation. I have attached my CV for your kind look. I do hope for your kind consideration for NZSE membership.

Regards,

DR. MOHAMMAD ISHRAQ ZAFAR
MBBS, M.Med (Endocrinology & Metabolism),
Ph.D - Student,
Department of Endocrinology,
Wuhan Union Hospital,
Tongji Medical College,
Huazhong University of Science & Technology,
Wuhan, People's Republic of China.
Mobile: 13720284544; Skype ID : drishraq

Chris McMahon proposed that NZSE should add a new condition to the International Conference Travel Awards and the Student Travel Awards that the research should be done in New Zealand before approving the membership application of Dr Mohammad Israq Zafar. Greg Anderson supported this motion. Chris McMahon would circulate a letter about this matter in the Committee. Kathy Mountjoy commented that NZSE should be sent an endorsement letter from his supervisor or head of department.

Outgoing Correspondence:

1. Chris McMahon sent out an email to all NZSE members to ask for nominations for President, President-elect, Secretary, Treasurer and three basic scientists and three

clinicians to serve on the new committee that is to take office from October 1 this year. (3-8-15)

2. An email was sent to Dr Mohammad Ishraq Zafar (a research student of Huazhong University of Science and Technology, China) who applied for full membership to request an explanation and clarify his situation. (4-8-15)
3. Chris McMahon sent out an all members email to know who is planning on attending MedSci this year. The assistance of a member is needed in chairing the NZSE session. (7-8-15) Greg Anderson commented that this issue has been sorted out.
4. An all members' email was sent out about the invitation of the College Council of RACP for interested NZSE members to attend an Endocrinology teleconference at 4pm on Wednesday 12 August 2015. (10-8-15)
5. Chris McMahon sent out a reminder to all NZSE members about nominations for President, President-elect, Secretary, Treasurer and three basic scientists and three clinicians to serve on the new NZSE committee that is to take office from October 1 this year. (12-8-15)

Items:

1. Election of a new nation-wide NZSE Management Committee (nominees, plan for online voting). Nominees for the new Committee are:

President

Greg Anderson (Otago)
Chris Charles (U Otago at ChCh)

Secretary

Joe Yip (U Otago)
Megan Ogilvie (U Otago)

Treasurer

Michael Pankhurst (U Otago)

Clinical Representatives

Ryan Paul (Waikato Hospital)
Stella Milsom (U Auckland)
Richard Carroll (Wellington Regional Hospital)
Megan Ogilvie (U Auckland)
Susannah O'Sullivan (U Auckland)

Basic science representatives

Kathy Mountjoy (U Auckland)
Stephen Bunn (U Otago)
Stella Milsom (U Auckland)
Susannah O'Sullivan (U Auckland)

Chris McMahon commented that it would be for the benefit of a new Committee if the past-president would stay on the Committee as a mentor. Kathy Mountjoy commented that each nominee should submit a photo, a 50-100 words biosketch and what s/he wants to do for NZSE.

2. Queenstown Research Week/MedSci 2015 update.

Greg Anderson commented that the certificates have been prepared with the help of Chris McMahon. MediRay Ltd would provide an award of \$500 for the Best Student Presentation and NZSE would pay a dinner ticket for the winner.

3. Student travel award applications (Olivia Egan, David Timajo)

Chris McMahon moved to award \$250 to each Student Travel Award applicants, Kathy Mountjoy seconded.

4. An update on the election of a RACP Council Endocrinology Representative. This topic was covered by Chris McMahon during the meeting
5. Dr Peter Manning approached NZSE on behalf of SAC Endocrinology asking whether NZSE is willing to participate in developing a national scheme for selecting trainees for endocrine training. NZSSD has been also approached with the same request. The level of input and financial commitment is still unclear.

Chris McMahon commented that NZSE doesn't have the resources and reserves to financially support this proposal. Kathy Mountjoy commented that clinicians would benefit from this initiative, therefore NZSE should support it. However, it was not budgeted for in this year. The Committee should discuss this matter when more information would be available about the financial commitments.

Treasurer's Report:

Current bank balance: \$17,076.29

PayPal account balance: \$587.83

Term deposit #1 \$40,000.00

Term deposit #2 \$11,710.18

Term deposit #3 \$20,209.42

The Annual Financial Report of NZSE for 2014 has been sent to the Charities Commission. Kathy Mountjoy commented that a copy of this report should be attached the next Agenda for everybody to see.

Find current account statements in the Appendix.

New Member applications: Feixuan Wang, student membership (Victoria University) (18-7-15); Siobhan E. Kirk, student membership (Stephen Bunn's lab, University of Otago) (22-7-15);

Dr Michael W. Pankhurst, research fellow (Dept. of Anatomy, Univ. of Otago) full membership (5-8-15), Dr. Robert D. Handle MBChB, full membership (Dunedin Hospital)

Chris McMahon moved to accept all new member applications, Ryan Paul seconded.

Full members: 42

Student members: 6

Life Members: 5

Other Business: None

Meeting closed: 1.09 p.m.

Next Meeting: 24 September 2015

Appendix - Account statements (from July 2015 to August 2015)

[Previous Account](#) 06-0577-0096721-00 : Business Current Account \$17,076.29 [Next Account](#)

Business Current Account [create account nickname](#) **\$17,076.29** **\$17,076.29**
 06-0577-0096721-00 Available funds Account balance

Statement: Online Only

[Transactions](#) [Account details](#) [Statements](#)

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Last 30 days From 19/07/2015 To 17/08/2015 [View](#) [Export](#)

Transactions Between: 19/07/2015 and 17/08/2015

Date	Type	Details	Deposits	Withdrawals	Balance
04 Aug 2015	Cheque	Cheque 100428		\$307.18	\$17,076.29
31 Jul 2015	Bank Fee	Manual Txn Fee		\$0.65	\$17,383.47
21 Jul 2015	Cheque	Cheque 100426		\$300.00	\$17,384.12
Totals for period					
Deposits:					\$0.00
Withdrawals:					\$607.83
Difference:					-\$607.83

[Previous Account](#) 06-0577-0096721-00 : Business Current Account \$17,076.29 [Next Account](#)

Home - Accounts Overview

Current and Savings Accounts ¹

Account Information	Available Funds	Account Balance	Quick Links
Business Current Account 06-0577-0096721-00	\$17,076.29	\$17,076.29	> Transactions

Term Deposits

Account Information	Account Balance	Quick Links
Term Deposit 70232913-1004 12 months at 4.50% p.a. <div style="border: 1px solid #ccc; padding: 2px; display: inline-block;"> Matures on 21 Dec 2015 </div>	\$40,000.00	> View Details
Term Deposit 70232913-1005 180 days at 3.80% p.a. <div style="border: 1px solid #ccc; padding: 2px; display: inline-block;"> Matures on 11 Jan 2016 </div>	\$11,710.18	> View Details
Term Deposit 70232913-1006 12 months at 4.20% p.a. <div style="border: 1px solid #ccc; padding: 2px; display: inline-block;"> Matures on 04 Apr 2016 </div>	\$20,209.42	> View Details

PayPal balance: **\$587.83 NZD**

[Currency converter](#)

Available balance in NZD (primary): \$587.83 NZD

Total balance (all currencies, available and pending) converted to NZD: \$587.83 NZD [Hide](#)

Currency	Total
NZD (Primary)	\$587.83 NZD
USD	\$0.00 USD