



Minutes

Date: 2nd April 2015
Time: 12.10-13.00 p.m.
Venue: Animal Physiology Meeting Room, AgResearch, Ruakura

Present: Dr Chris McMahon, Dr Frank Jeanplong, Dr Ryan Paul. The regional representatives will be invited using a teleconference facility: (Auckland), , Dr Chris Pemberton (Christchurch), Dr Greg Anderson (Dunedin), Dr Owais Chaudhri (Palmerston North) and Dr Marianne Elston (Waikato).

Apologies: Dr Rita Lee, Dr Kathy Mountjoy, Dr Christine Couldrey, Dr John Wilson (Wellington)

Approve Minutes of previous meeting: Move to accept (CM), seconded (RP)

Matters arising from Minutes dated 12th February 2015: None

Incoming Correspondence:

1. Greg Anderson reported that a proposal for an NZSE sponsored symposium (*Endocrine-related cancers*) at MedSci 2015 has been accepted. (13-2-15)
2. A receipt of the ISE membership dues invoice payment has been received. (13-2-15)
3. ESA-SRB 2015: Preliminary program, Speakers and Awards are now available at the website of the conference (<http://www.esa-srb.org.au/program/>). (17-2-15)
4. RSNZ Council Elections. The Society now calling for nominations to the Royal Society of New Zealand Council. For your information, the You can find the relevant information at <http://www.royalsociety.org.nz/organisation/council/2015-elections-for-royal-society-of-new-zealand-council/> (11-3-15)
5. To Chairs/Presidents and committee members of RSNZ constituent organisations (COs). Find letter on the next page (12-3-15)
6. Call for Nominations - RSNZ Medals and Awards. A web portal has been set up to receive new nominations for Medals and Awards offered by the Royal Society of New Zealand this year. We are now calling for nominations. The medals and awards on offer this year are listed at <http://www.royalsociety.org.nz/programmes/awards/2015-medals-and-awards/> Please email the [Academy \(academy@royalsociety.org.nz\)](mailto:academy@royalsociety.org.nz) if you wish to submit a new nomination and you will be provided with a URL to access the web portal. The closing date is 30 June 2015. (19-3-15)

7. Tim Yandle is retiring at the end of this year and would like to resign from NZSE. Chris McMahon proposed to send a letter of gratitude on behalf of the NZSE Committee thanking him his contribution to our society.

On 4 March the outcomes of the December CO Forum were presented to the RSNZ Council. The Council's initial responses to the issues raised are outlined below:

- The Council was pleased that the Forum had been conducted in a positive spirit and that the COs had enjoyed the opportunity to talk about issues and ways to help each other.
- The concern that the Vice-President's panels are constituted in a manner that means not all COs get a voice was accepted as valid, and there is agreement to move to a new model. The most likely option at this stage is the replacement of the panels with a six-monthly Forum of COs, which might include both disciplinary groupings and also a plenary session. The final shape of the new model will be determined after a review. Rule changes will be required so the existing system will stay in place until the new system has been fully developed and initiated.
- The COs expressed a wish to work more closely with the Royal Society around the provision of expert advice. The Council was supportive of this, and noted that it would have the effect of broadening and deepening the range of expertise available. The Chief Executive will commence consulting relevant COs to help identify experts.
- The Council provided no specific feedback on the idea of developing resource materials (such as CO effectiveness or administration, or interfacing with staff at the Royal Society) . If COs have a need for any particular resource materials, the RSNZ may be able to assist.
- The need for increased diversity was also raised at the Forum but not specifically addressed by the Council. However, the Council is well aware of the need to extend its reach into discipline areas and population groups currently under-represented. Your thoughts on this are welcome.

The Council is therefore keen to improve its communication with constituent organisations, and is supportive of the issues raised at the December Forum. We would like to know whether COs are interested in receiving an email from us on a regular basis (say once every two months) to update you on progress, and raise further issues for discussion. Please provide feedback to us about this email and the proposal for regular 'official' updates.

Regards,

Liz Gordon
Council member representing COs

Andrew Cleland
Chief Executive

Outgoing Correspondence:

1. An email message was sent out to all NZSE members to find out if anyone is interested in assisting the Australian Addison's Disease Association as a consultant endocrinologist in New Zealand. (Frank Jeanplong, 12-2-15)
2. Dr Wei-Ling Chiu, endocrinologist of Austin Health (Melbourne, Australia) who applied for full membership in NZSE (weilingnz@gmail.com) was welcomed in our society. Andrea Van Rinsvelt will enable her to pay her subs. (13-2-15)
3. Chris McMahon sent out an email to Committee members on a change of constitution and voting online proposals. (27-2-15)

Items:

1. Online voting for positions of the next NZSE Management Committee. Chris McMahon will send out an invite to all Committee members to test online voting using the Easy Voting website over the coming week. It will be a secret ballot. He is going to report on his experience at the next Committee meeting.
2. Discussion on changes to the Constitution of NZSE.
 - a. Small changes proposed in the wording of Clause #6 (Termination of Membership; adding "or she" where "he" is mentioned)
 - b. Multiple changes in Clause #7 (Management Committee) on the composition of the Committee, nominations, introduction of electronic secret ballot, start date of a new Committee.
3. NZSE supported symposium at MedSci 2015. Greg Anderson will take the initiative to organize speakers.
4. Budget proposal for 2015 was discussed. Chris McMahon moved to accept. Frank Jeanplong seconded.
5. Chris McMahon proposed to set up a third investment fund of \$20,000 using the surplus NZSE currently has. Ryan Paul moved to accept. Owais Chaudhri seconded.

NZSE Budget 2015	
Income:	
Membership	
36 x Full Members @ \$70	2520.00
6 x Student Members @ \$40	240.00
Interest on Term Deposit (3.5% on \$40,000)	1400
Interest on Term Deposit (3.5% on \$11,478)	402
Interest on Term Deposit (3.5% on \$20,000; 8 months of interest)	467
MediRay Sponsorship of Student Prize	500.00
TOTAL INCOME EXPECTED	5528.67
Expenditure:	
Royal Society of NZ Membership	575.00
ISE Membership (\$US 3 per member)	164.00
Commerse commission (annual financial return)	51.11
Bank Fees	60.00
PayPal Fees	120.00
Best Student Presentation Prize	500.00
International Travel Awards	1750.00
Medsci/QRW travel assistance awards	1000.00
Endocrine Nurses Travel Award	500.00
Sundries (certificates, frames)	60.00
Webpage (Sizlesites)	
Monthly charge (@\$5/month)	60.00
Domain name/yr	40.83
Extra time	180.00
SimplyVoting website	450.00
TOTAL EXPENDITURE EXPECTED	5510.94
NET PROFIT/LOSS	17.73
Notes:	
1	On Jan 1st 2015 our balance was \$35,578.67.
2	The term deposits are used to underwrite the Clinical Endocrinology Conferences and earn interest that can be used in future years for travel awards.
3	The costs of travel, accomodation and registration for the Nancy Sirett speaker award have been sponsored by the Medical Sciences Congress since 2011. This year (2015), MedSci will cover one night accomodation at Rydges, free Registration and \$200 towards airfare. [to be confirmed]
4	MediRay sponsorship (\$500) for the best student award is negotiated on a yearly basis and has been secured for 2015. [to be confirmed]
5	This budget includes transfer of the ~\$20,000 profit from the Clinical Endocrinology Meeting held in July 2014 to the either the \$40,000 investment account, or to start a new investment account from which the interest will go back to the Income each year.
	We anticipate starting this account in April and, therefore, we are likley to attract ~8 months of interest.
6	Interest on the ~ \$11,500 term deposit is being accrued in the term investment.

Treasurer's Report:

Current bank balance: \$35,621.42

PayPal account balance: \$1811.75 (to be transferred)

Term deposit #1 \$40,000.00

Term deposit #2 \$11,475.75

Find account balances from 6 Nov 2013 to present day in the Appendix.

New Member applications: None

Full members: 36

Student members: 2

Life Members: 5

Other Business:

1. Charities Register Return due June 30th 2015. Christine Couldrey will look after it.

Meeting closed: 12.39 p.m.

Next Meeting: 21 May 2015

Appendix - Account statements (from 6 Nov 2013 to 20 March 2015)

Transactions Between: 01/11/2013 and 01/03/2014					
Date	Type	Details	Deposits	Withdrawals	Balance
28 Feb 2014	Bank Fee	Manual Txn Fee		\$1.30	\$899.12
28 Feb 2014	Bank Fee	Monthly A/C Fee		\$4.00	\$900.42
28 Feb 2014	Cheque	Cheque 100413		\$1,000.00	\$904.42
28 Feb 2014	Cheque	Cheque 100412		\$575.00	\$1,904.42
31 Jan 2014	Bank Fee	Auto Txn Fee		\$0.25	\$2,479.42
31 Jan 2014	Bank Fee	Monthly A/C Fee		\$4.00	\$2,479.67
22 Jan 2014	Direct Credit	Field G J & V M Field: Viv Nzse Membership	\$70.00		\$2,483.67
31 Dec 2013	Bank Fee	Manual Txn Fee		\$0.65	\$2,413.67
31 Dec 2013	Bank Fee	Auto Txn Fee		\$0.25	\$2,414.32
31 Dec 2013	Bank Fee	Monthly A/C Fee		\$4.00	\$2,414.57
23 Dec 2013	Cheque	Cheque 100410		\$8,829.00	\$2,418.57
23 Dec 2013	Term Deposit Interest	70232913-1004 Int	\$417.86		\$11,247.57
03 Dec 2013	Direct Credit	Ellis M J M.Jane Ellis G4G5X8 Nzsesub2013	\$70.00		\$10,829.71
29 Nov 2013	Bank Fee	Manual Txn Fee		\$0.65	\$10,759.71
06 Nov 2013	Cheque	Cheque 100409		\$130.00	\$10,760.36
			Totals for period		
			Deposits:		\$557.86
			Withdrawals:		\$10,549.10
			Difference:		-\$9,991.24

Date	Type	Details	Deposits	Withdrawals	Balance
30 Jun 2014	Bank Fee	Auto Txn Fee		\$1.00	\$48,645.15
20 Jun 2014	Term Deposit Interest	70232913-1004 Int	\$398.25		\$48,646.15
20 Jun 2014	Direct Credit	Bayer New Zealand Li	\$2,000.00		\$48,247.90
17 Jun 2014	Direct Credit	Sanofi-Aventis New Z	\$10,000.00		\$46,247.90
10 Jun 2014	Direct Credit	Jc General Services New Zealand Society Of E Ndocrinolog	\$10,000.00		\$36,247.90
05 Jun 2014	Direct Credit	Paypal, Inc Nzd Transfer U 4Uqj284Ujd3R	\$770.00		\$26,247.90
30 May 2014	Bank Fee	Auto Txn Fee		\$0.75	\$25,477.90
30 May 2014	Direct Credit	University Of Auck I Reid 10	\$70.00		\$25,478.65
29 May 2014	Telegraphic Transfer	Novartis Pharmaceuti	\$9,985.00		\$25,408.65
02 May 2014	Payment	Lee Rsf Rita Lee G1C8K9	\$70.00		\$15,423.65
30 Apr 2014	Bank Fee	Manual Txn Fee		\$0.65	\$15,353.65
30 Apr 2014	Bank Fee	Auto Txn Fee		\$0.50	\$15,354.30
17 Apr 2014	Direct Credit	Paypal, Inc Nzd Transfer W 4Uqj27Z47Mcr	\$770.00		\$15,354.80
10 Apr 2014	Payment	Yip, Siew Hoon S H Yip Membership Y1V9F5	\$70.00		\$14,584.80
03 Apr 2014	Cheque	Cheque 100414		\$180.00	\$14,514.80
31 Mar 2014	Bank Fee	Auto Txn Fee		\$1.25	\$14,694.80
31 Mar 2014	Bank Fee	Monthly A/C Fee		\$4.00	\$14,696.05
21 Mar 2014	Term Deposit Interest	70232913-1004 Int	\$380.93		\$14,700.05
19 Mar 2014	Direct Credit	Covidien Pty Ltd Covidien Nz Nzsocendo	\$5,350.00		\$14,319.12
18 Mar 2014	Payment	Young, Simon C S Young 2014 Sub L1N3C1	\$70.00		\$8,969.12
14 Mar 2014	Direct Credit	Fujifilm Sonosite Fujifilm Sonosite Inv6	\$2,500.00		\$8,899.12
12 Mar 2014	Direct Credit	Medi-Ray New Zealand Inv 5 Mediray Sponsorship	\$500.00		\$6,399.12
07 Mar 2014	Direct Credit	Eli Lilly And Compan /0200000144/ /	\$5,000.00		\$5,899.12

Date	Type	Details	Deposits	Withdrawals	Balance
31 Dec 2014	Bank Fee	Auto Txn Fee		\$0.25	\$35,578.67
22 Dec 2014	Term Deposit Interest	70232913-1004 Int	\$398.25		\$35,578.92
08 Dec 2014	Payment	Young, Simon C Simonyoung Sub J9J3Q6	\$70.00		\$35,180.67
31 Oct 2014	Bank Fee	Manual Txn Fee		\$1.30	\$35,110.67
31 Oct 2014	Bank Fee	Auto Txn Fee		\$0.50	\$35,111.97
31 Oct 2014	Cheque	Cheque 100423		\$60.00	\$35,112.47
30 Oct 2014	Cheque	Cheque 100424		\$103.00	\$35,172.47
28 Oct 2014	Direct Credit	Chaudhri O O Chaudhri Donation	\$300.00		\$35,275.47
23 Oct 2014	Direct Credit	Paypal, Inc Nzd Transfer C 4Uqj28E6Rvbh	\$770.00		\$34,975.47
30 Sep 2014	Bank Fee	Manual Txn Fee		\$2.60	\$34,205.47
19 Sep 2014	Term Deposit Interest	70232913-1004 Int	\$398.24		\$34,208.07
08 Sep 2014	Cheque	Cheque 100420		\$500.00	\$33,809.83
03 Sep 2014	Cheque	Cheque 100422		\$500.00	\$34,309.83
03 Sep 2014	Cheque	Cheque 100419		\$500.00	\$34,809.83
02 Sep 2014	Cheque	Cheque 100421		\$500.00	\$35,309.83
29 Aug 2014	Bank Fee	Manual Txn Fee		\$1.95	\$35,809.83
21 Aug 2014	Cheque	Cheque 100418		\$11,025.80	\$35,811.78
13 Aug 2014	Cheque	Cheque 100416		\$500.00	\$46,837.58
01 Aug 2014	Cheque	Cheque 100417		\$76.67	\$47,337.58
31 Jul 2014	Bank Fee	Manual Txn Fee		\$0.65	\$47,414.25
31 Jul 2014	Bank Fee	Auto Txn Fee		\$0.25	\$47,414.90
28 Jul 2014	Direct Credit	Paypal, Inc Nzd Transfer N 4Uqj288Knvu2	\$770.00		\$47,415.15
21 Jul 2014	Cheque	Cheque 100415		\$2,000.00	\$46,645.15

Transactions		Account details		Statements	
Search Your Transactions					
View or export your transactions					
Custom search...		From	01/01/2015	To	30/03/2015
				View	Export
Transactions Between: 01/01/2015 and 30/03/2015					
Date	Type	Details	Deposits	Withdrawals	Balance
20 Mar 2015	Term Deposit Interest	70232913-1004 Int	\$438.90		\$35,621.42
12 Mar 2015	Direct Credit	Segedin/Cutfld R Cutfield P9L5V8	\$70.00		\$35,182.52
27 Feb 2015	Bank Fee	Manual Txn Fee		\$0.65	\$35,112.52
20 Feb 2015	Cheque	Cheque 000425		\$575.00	\$35,113.17
30 Jan 2015	Bank Fee	Auto Txn Fee		\$0.50	\$35,688.17
06 Jan 2015	Direct Credit	Wilson M O Q5N1Q2	\$40.00		\$35,688.67
05 Jan 2015	Payment	Jeanplong,Fer Jeanplongf 2015 Subs T6Y7Z7	\$70.00		\$35,648.67
				Totals for period	
				Deposits:	\$618.90
				Withdrawals:	\$576.15
				Difference:	\$42.75