



## Minutes

**Date:** 12<sup>th</sup> February 2015  
**Time:** 12.10-13.00 p.m.  
**Venue:** Animal Physiology Meeting Room, AgResearch, Ruakura

**Present:** Dr Chris McMahon, Dr Frank Jeanplong, Dr Ryan Paul. The regional representatives were invited using a teleconference facility: Dr Kathy Mountjoy (Auckland), Dr John Wilson (Wellington) and Dr Owais Chaudhri (Palmerston North).

**Apologies:** Dr Christine Couldrey, Dr Rita Lee, Dr Chris Pemberton (Christchurch), Dr Greg Anderson (Dunedin), Dr Marianne Elston (Waikato).

**Approve Minutes of previous meeting:** move to accept (CM), seconded (KM)

**Matters arising from Minutes dated 10<sup>th</sup> December 2014:** An email message should be sent out to all NZSE members to find out if anyone is interested in assisting the Australian Addison's Disease Association as a consultant endocrinologist in New Zealand. Frank Jeanplong will send out a general email.

## **Incoming Correspondence:**

1. A draft report of the Royal Society of New Zealand Constituent Organisation and Branch Forum (10 December 2014) was received. (22-12-14)
2. Email message of Harriet Wild ([harriet.wild@racp.org.nz](mailto:harriet.wild@racp.org.nz)). Dear Sir/Madam, My name is Harriet Wild and I am the Policy and Advocacy Officer for the Royal Australasian College of Physicians. The College is wanting to make contact with all NZ-only specialty societies to invite their presidents or delegated representatives to a Forum in Sydney on 4 March 2015. The Forum is entitled EVOLVE: Evaluating Evidence, Enhancing Efficiencies. EVOLVE encourages each medical specialty to think about the clinical circumstances in which some of their practices, whether they are medical tests, procedures and interventions, should have their indications or value questioned and discussed by physicians. These practices may be overused, inappropriate or of limited effectiveness in a given clinical context. The College would like to make contact with the President of the NZSE to invite him/her to the Forum. Please let me know the best way to contact the President of the NZSE - preferably email, as we have documents to send through. Kind regards, Harriet [harriet.wild@racp.org.nz](mailto:harriet.wild@racp.org.nz) (04 460 8157) John Wilson indicated that Dr Steve Miller (Auckland) will take part this forum.

3. Email message of Kirsten Henry ([kirsten.henry1@bayer.com](mailto:kirsten.henry1@bayer.com)) To Whom It May Concern, I am the Product Manager for two products that sit within the endocrinology spectrum and Bayer may be interested in having a stand at the 2015 meeting. I've had a look online and can't yet find any details regarding dates or sponsorship. If these details are already available could you please point me in the right direction or alternatively if dates have not been finalised could you please put me on any mailing lists that may exist to inform potential sponsors. Thanks very much for your help, Kirsten Henry (8-1-15) A reply with the dates and venue was sent to Ms Henry on 9 Jan 2015.
4. ISE Membership dues invoice for 2015 has arrived. The total fee depends on the current number of active members of NZSE. Therefore, it is prudent to wait until such time when the total number of active members will be known. (9-1-15) This invoice has already been paid by Chris Couldrey.
5. MedSci 2015 - a First Announcement and Call for Plenary Speaker and Symposia Proposals was sent out by Dr Chris Charles on 13 Dec 2015.
6. Reminder - deadline 6 Feb: MedSci 2015 Call for Plenary Speaker and Symposia Proposals. Proposals must be forwarded to Colin Brown ([colin.brown@otago.ac.nz](mailto:colin.brown@otago.ac.nz)) before 6 February 2015. (26-1-15). Greg Anderson is the delegate for NZSE and has this under control.
7. RSNZ are now calling for Fellowship and Honorary Fellowship nominations for 2015. Please email the [Academy](mailto:academy@royalsociety.org.nz) ([academy@royalsociety.org.nz](mailto:academy@royalsociety.org.nz)) if you wish to submit a new nomination and you will be provided with a URL to access the web portal (<http://www.royalsociety.org.nz/organisation/academy/bylaws/>). Nominations close on Friday, 6 March 2014. (26-1-15) This request for nominations has been sent to all NZSE members by Frank Jeanplong.
8. ESA-SRB 2015: Registrations and Abstract Submissions are Now Open (<http://www.esa-srb.org.au/registration/>). (28-1-15) This message was sent out to all NZSE members by Frank Jeanplong.
9. Laurie Wing sent the following message to NZSE: Hi, I am/was a member of NZSE. The membership account is linked to an old email address ([dlwing@xtra.co.nz](mailto:dlwing@xtra.co.nz)) that I no longer have access to, and I don't know the password to log in and change this. My new email address is [dlwing@gmail.com](mailto:dlwing@gmail.com). How do I update my account? Kind regards, Laurie Wing 021 121 7656 (2-2-15) With the help of Andrea Van Rinsvelt and Frank Jeanplong Laurie Wing has renewed her membership in NZSE for 2015.
10. Good afternoon, I wondered if you would please be able to assist with my enquiry. The Royal Australasian College of Physicians endeavours to attend various Annual Scientific Meetings/conferences held by Societies throughout New Zealand each year. The College holds a booth attended by myself, with the aim of being available for our Fellows and the wider public to provide information, assist with any queries and generally provide support and offer an opportunity for Fellows to gather and meet with other colleagues. I would be grateful if you would be able to please advise if you have any upcoming meetings that would be appropriate for me to attend in this capacity and if so, if you could you let me know relevant details (date, location, cost for hiring booth space etc). Thank you and I look forward to hearing from you. Kind regards, Jenny ([Jennifer.Butt@racp.org.nz](mailto:Jennifer.Butt@racp.org.nz)). (5-2-

15) Frank Jeanplong provided Jenny Butt with all the necessary information and gave her the contact details of Prof Chris Charles.

### **Outgoing Correspondence:**

1. Chris McMahon sent out an email to all NZSE members asking for feedback on which symposium (“*Endocrine-related cancers*” or “*Female reproduction, follicular and oocyte development*”) they would like to support or to suggest an alternative for MedSci 2015. Furthermore, he asked for prospective speakers.

### **Items:**

1. Online voting for positions of the next NZSE Management Committee. Andrea (Sizzlesites) is looking into how best to do this for us. She will suggest an online voting site that suits the needs of NZSE by the next committee meeting. Kathy Mountjoy commented that NZSE needs to change the Constitution before voting to the next NZSE Management Committee.
2. NZSE supported symposium at MedSci 2015. Greg Anderson has sent a proposal (Endocrine-related cancers) to the organizers and waiting for an approval.
3. Prof Chris Charles was nominated for Nancy Sirett Memorial Lecture Award in 2015. Move to accept (CM), seconded (KM).

### **Treasurer’s Report:**

Chris Couldrey was unable to attend this meeting, but reported in an email that she has posted a cheque to pay for our Constituent Organization membership at the Royal Society of NZ. She also paid for our ISE membership using her credit card. She wants it reimbursed after having an invoice from ISE. There is not much happening at the bank. Unfortunately, she could not come to Agresearch where she is able to access the bank accounts of NZSE. Therefore, she cannot provide information on the account balances.

Current bank balance: \$

PayPal account balance: \$

Term deposit #1 \$

Term deposit #2 \$

Kathy Mountjoy expressed her concern about the lack of information on finances of NZSE. She suggested adding statements of accounts as an appendix to the Agenda in future.

**New Member applications:** Dr Wei-Ling Chiu, endocrinologist of Austin Health (Melbourne, Australia) applied for full membership in NZSE ([weilingnz@gmail.com](mailto:weilingnz@gmail.com)) (28-12-14) Chris McMahon proposed to accept, Ryan Paul seconded.

**Full members:** 34

**Student members:** 3

**Life Members:** 5

**Other Business:**

1. Chris McMahon will draft a budget proposal (2015) for the next Committee meeting and will report on the financial state of NZSE. Kathy Mountjoy agreed that an annual financial report of 2014 would be important to do. She also commented that there has not been a financial report presented on the Clinical Meeting (2014). John Wilson commented that we would need a better transparency on finances at NZSE in future. Chris McMahon suggested to make a deposit for the surplus (about \$20,000) of 2014 financial year to provide interest income for future awards.
2. Kathy Mountjoy commented that the online voting may take a long time to carry out. Therefore, NZSE members should vote for the change of Constitution as early as possible in this year. This way by August we would have a new Constitution which allows online voting for the next country-wide NZSE Management Committee.
3. Chris McMahon will send out an email to committee members with draft changes to the Constitution.

**Meeting closed:** 12.45 p.m.

**Next Meeting:** 26<sup>th</sup> March 2015